

**Boston Juneteenth Committee & National Center of Afro-American Artists**

**2023 Big Head Community Festival**

**on the grounds of the**

**Museum of the National Center of Afro-American Artists**

**300 Walnut Avenue, Roxbury, MA 02119**

**Saturday, September 23, 2023 from 1 until Dusk**

**MUST set-up between 11am and 12:30pm**

**If you have any questions contact ANDREA MANNY-PAYNE via**

**email at [bostonjuneteenthcommittee@gmail.com](mailto:bostonjuneteenthcommittee@gmail.com) OR voicemail at (617) 445-6902**

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Describe Merchandise for Sale &/or Service Provided:

\_\_\_\_\_  
\_\_\_\_\_

**Non-refundable**

**Food/Retail/Community Organization 12 feet x 12 feet Space**

**\$75 for Food**

**\$50 for Retail/Community Organization**

Circle Payment Method: 1) Check 2) Cash 3) Money Order 4) Other \_\_\_\_\_

Number of Booths \_\_\_\_ Receipt # \_\_\_\_\_ Check # \_\_\_\_\_

\_\_\_\_\_ | \_\_\_\_\_

Payee Signature

Payee Printed Name

Date

\_\_\_\_\_

\_\_\_\_\_

BJC Member Printed Name

Date

### Conditional Clauses for the 2023 Big Head Community Festival

B/N = Boston Juneteenth Committee/National Center of Afro-American Artists

You = Vendor/Committee Organization or Space Renter

1. B/N assumes NO responsibility for your electronics or other hardware.
2. You may NOT park on the lawn or in the rotary/round-about after 12:30pm on Saturday 23, 2023, because it is a Fire Lane. *The Fire Lane can only be utilized for short-term parking (delivery/off-loading & pick-up/drop-off).*
3. B/N does NOT provide Vending Materials/Equipment such as tables, chairs, tablecloths, easels, canopies or any other vending requirements. All of your items MUST fit within the 12'x12' space.
4. You will need to either buy another full 12'x12' space or compress your set-up if your furniture, equipment, etc..., doesn't fit inside of your 12'x12' space.
5. You are responsible for adhering to the scheduled time-frame and removing all of your belongings at the end of the event.
6. You must NOT touch the artwork nor lean on the walls should you visit the Galleries of the Museum.
7. B/N does not permit illegal substances nor weapons on its premises, and you agree to abide by this provision.
8. B/N requires you be responsible for the clean-up and collection, removal and/or disposal (off-site) of rubbish accumulated during the event.
9. B/N assumes no responsibility for materials, hardware, or other items left behind (lost, stolen or missing).
10. You agree to set up on Saturday September 23, 2023 between 11am and 12:30pm as well as be ready for the public by 1PM and remain in place for the duration of the festival.
11. You will be considered a NO-SHOW if your booth space is unoccupied at 12:30pm on Saturday, September 23, 2023 which allows B/N to re-sell the space.
12. You agree to break down your 12'x12' space at the conclusion of the festival on Saturday, September 23, 2023 with everything ready to load before bringing your vehicle onto the grounds.
13. Space will be assigned on a first pay first choice basis.
14. **Your signature below indicates you agree to the above conditions.**

Payee Signature	Payee Printed Name	Date
BJC Member Printed Name		Date

